

Awesome Moment of the Week

Quick SWOT Analysis for the Week

Weaknesses	
Opportunities	
Threats	

Week Plan

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00 am					
8:30 am					
9:00 am					
9:30 am					
10:00 am					
10:30 am					
11:00 am					
11:30 am					
12:00 pm					
12:30 pm					
1:00 pm					
1:30 pm					
2:00 pm					
2:30 pm					
3:00 pm					
3:30 pm					
4:00 pm					
4:30 pm					
5:00 pm					

To Do list

Reminders Brought Forward	Immediate Priorities	Other Tasks to Complete



Thinking Ahead

Monday	Tuesday	Wednesday	Thursday	Friday

Cohort Reflection

	1	1	



Reflection and Developing Practice (Brookfield's Four Lenses)

Other Notes

Autobiographical
Students
Colleagues
Theoretical Literature and Research

